

# EMPLOYEE COMMITTEE MEETING

**DATE:** December 2, 2013 (Monday)

**TIME:** 6:00 PM

**VENUE:** CLERK'S OFFICE, 228 W WASHING AVE., DORCHESTER WI 54425

**NOTICE:** *It is possible that members of and possibly a quorum of the Village of Dorchester may be in attendance of the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than by the governmental body specifically referred in the above in this notice.*

## **AGENDA**

1. CALL TO ORDER.
2. ROLL CALL
3. **CLOSED SESSION (PER SECTION 19.85 (1) (C) WISC. STATS. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, SPECIFICALLY TO DISCUSS PAYROLL, EMPLOYEE HANDBOOK, JOB DESCRIPTIONS, AND COMPENSATION.**
4. MOTION TO INVITE NON-COMMITTEE MEMBERS WHOSE PRESENCE ARE NECESSARY FOR THE BUSINESS AT HAND DURING THE CLOSED SESSION.
5. MOTION TO GO INTO CLOSED SESSION.
6. ROLL CALL
- CLOSED SESSION.**
7. RECONVENE TO OPEN SESSION.
8. DISCUSS AND POSSIBLE RECOMMENDATIONS ON DECISIONS MADE DURING THE CLOSED SESSION REGARDING PAYROLL, EMPLOYEE HANDBOOK, JOB DESCRIPTIONS, COMPENSATION, AND POSSIBILITY OF HIRING VILLAGE ADMINISTRATOR.
9. DISCUSS AND POSSIBLE RECOMMENDATIONS REGARDING CHANGES ON WEEKEND PAY.
10. DISCUSS AND POSSIBLE RECOMMENDATION ON CREATING A VILLAGE ADMINISTATOR POSITION.
11. ADJOURNMENT.

Sue Hanson  
Deputy Clerk-Treasurer

# VILLAGE OF DORCHESTER BOARD MEETING

**DATE:** Monday, December 2, 2013

**TIME:** 6:00 PM

**VENUE:** Clerk's Office, 228 W. Washington Ave., Dorchester WI

## Agenda

1. MEETING CALLED TO ORDER.
2. ROLL CALL.
3. **This meeting has been called due to a quorum of the Board being present for the closed session of the Employee Committee. CLOSED SESSION (PER SECTION 19.85 (1) (C) WISC. STATS. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, SPECIFICALLY TO DISCUSS PAYROLL, EMPLOYEE HANDBOOK, JOB DESCRIPTIONS, AND COMPENSATION.**
4. MOTION TO INVITE NON-COMMITTEE MEMBER WHOSE PRESENCE ARE NECESSARY FOR THE BUSINESS AT HAND DURING THE CLOSED SESSION.
5. MOTION TO GO INTO CLOSED SESSION.
6. ROLL CALL.
- CLOSED SESSION.**
7. RECONVENE TO OPEN SESSION.
8. ADJOURNMENT.

Val Heins  
Clerk-Treasurer